

SECRET

OCI-8781

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28 July 1954

MEMORANDUM FOR: Assistant to DD/I (Administration)
Attention:

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SUBJECT: Non-OTR Training

REFERENCES: (1) Memorandum for Office Heads and Staff Chiefs,
DD/I and DD/A, 21 July 1954, subject as above
(2) CIA Regulation No. 1-160

1. The non-OTR training program of OCI consists of on-the-job training, area familiarization, and special security indoctrination and training.

2. At the Training Liaison Officers' meeting on Tuesday, 20 July, it was my understanding that the office need not list any of the above categories as being of the type that should be placed under staff supervision of the Office of Training. The OCI training program for the past year included twelve items, none of which appears to require reporting in accordance with referenced memorandum:

Orientation by OCI Staff
S.I. and Security Lectures
Emergency Plan Instruction
S.I. Indoctrination and Debriefing
OCI Providing Lecturers Elsewhere
OCI Speakers at CIA Orientation
Tours and V.I.P. Shows
Overseas Area Familiarization Program
On Job (e.g., Watch Officer)
Training received through: a. Rotations to Field Duty OCI
b. Rotations within OCI
On-Job Training of Newcomers
Military Training (military leave)

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Chief, Support Staff
Office of Current Intelligence

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